

## TOWN OF DOVER

### TRAFFIC CITATION INFORMATION

#### TRAFFIC SCHOOL

#### **YOU ARE NOT ELIGIBLE FOR TRAFFIC SCHOOL (ABSENT COURT ORDER) IF:**

1. YOU ARE CHARGED WITH SPEEDING IN EXCESS OF 19 MPH OVER THE POSTED SPEED LIMIT
2. IF YOU ARE SPEEDING IN A SCHOOL ZONE
3. IF YOU ARE A JUVENILE YOU MUST APPEAR IN COURT FOR TRAFFIC SCHOOL OPTION
4. HAVE A COMMERCIAL DRIVERS LICENSE ENDORCEMENT
5. HAVE ATTENDED A TRAFFIC SCHOOL OR HAD ANY MOVING VIOLATIONS WITHIN THE LAST 2 YEARS

If you feel you are eligible and would like to attend a traffic school you will need to email your Motor Vehicle Report within 2 weeks of the violation date to the Court Clerk you will need to provide the following:

1. Name and Citation number
2. Current address
3. A copy of your driving history from the State in which you are licensed.

You can obtain a copy of your history by going to your local DMV or some states have a website you can obtain it on line. [www.tn.gov/safety](http://www.tn.gov/safety) for Tennessee drivers license.

Final eligibility will be determined after your driving history has been received.

If eligible we will send you a notice of eligibility with the deadline for the traffic school to be completed, along with a website where, if you are attending a school in Tennessee you can obtain the list of 4 hour in class schools along with their phone numbers. If you are not a Tennessee resident you will need to find a State Certified 4 hour in class school in your area. **It must be a 4 hour in class school and no online schools will be accepted.** You will need to send the certificate of completion the school gives you along with a 75.00 court cost by the date you are given on your notice. You will be responsible for any fees associated with the school you attend. Upon completion of the traffic school requirements your ticket will be dismissed. **Failure to complete any of the requirements on time will result in a guilty verdict being entered on your citation.**

#### CITATION PAYMENT

You may pay your ticket online, by mail with a money order, cashier check or by phone at the 931-232-5907 with a debit or credit (3% fee applied to credit or debit card use). **No personal checks accepted.**

#### COURT APPEARANCE

If you wish to make a court appearance regarding your citation, you must appear at Dover City Hall located at 625 Donelson Parkway at the time indicated on your citation.

You may visit our website at [www.dovertn.com](http://www.dovertn.com) for other information.  
City Court Clerk: April Rorie [arorie@dovertn.com](mailto:arorie@dovertn.com) or [mnewman@dovertn.com](mailto:mnewman@dovertn.com)